



## Application for Employment

### Applicant Information

Date of Application \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Number Street City State Zip

Cell Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_\_

Are you legally authorized to work in the United States? \_\_\_\_\_

Have you ever been convicted of a crime \_\_\_\_\_

If hired, do we have your permission to do a criminal background check? \_\_\_\_\_

Position Applied For \_\_\_\_\_ Classroom/ Age Group Preference \_\_\_\_\_

How did you learn about our facility? \_\_\_\_\_

Have you ever been employed with us before? \_\_\_\_\_ If yes, give dates \_\_\_\_\_

When would you be available for hire? \_\_\_\_\_ Availability \_\_\_\_\_

Church Home \_\_\_\_\_

If hired, do you have children that would attend Grace Lutheran School? If yes, names and ages

\_\_\_\_\_

### Education/Childcare Experience

If resume is attached, leave this section blank

High School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Dates Attended \_\_\_\_\_ Did you graduate \_\_\_\_\_ Degree Obtained \_\_\_\_\_

College \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Dates Attended \_\_\_\_\_ Did you graduate \_\_\_\_\_ Degree Obtained \_\_\_\_\_

Other \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Dates Attended \_\_\_\_\_ Did you graduate \_\_\_\_\_ Degree Obtained \_\_\_\_\_

Years of experience in childcare \_\_\_\_\_ Licensed Facility Experience \_\_\_\_\_

Positions held \_\_\_\_\_

## Previous Employment

Company \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
May we contact your previous employer for a reference? \_\_\_\_\_

Company \_\_\_\_\_ Phone Number \_\_\_\_\_  
Address \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
From \_\_\_\_\_ to \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
May we contact your previous employer for a reference? \_\_\_\_\_

## References

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email \_\_\_\_\_

## Applicant's Statement

I certify that answers given in this application are true and complete to the best of my knowledge. I authorize the investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision.

In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_